



DEPARTMENT OF THE ARMY

U.S. Army Corps of Engineers
WASHINGTON, D.C. 20314-1000

REPLY TO
ATTENTION OF:

CESM

31 January 2002

MEMORANDUM FOR USACE Noncommissioned Officer of the Year and Sergeant Audie Murphy Board Members, Candidates, Supervisors and Support Personnel

SUBJECT: United States Army Corps of Engineers Noncommissioned Officer of the Year and Sergeant Audie Murphy Board

1. I take great pleasure in welcoming you to the United States Army Corps of Engineers Noncommissioned Officer of the Year and Sergeant Audie Murphy Selection Board. This year's board will be held at the United States Army Corps of Engineers Engineer Research and Development Command in Vicksburg, Mississippi. I'm confident that you will find your stay in Vicksburg to be both challenging and rewarding.

2. The following information is provided to assist you in planning your travel, lodging, and uniform, requirements:

a. Travel Arrangements: The parent command is responsible for making travel arrangements. Jackson Regional Airport is the closest commercial airport to Vicksburg. Please schedule your air transportation so that you arrive in Jackson no later than 1400 hours on the 25th of February 2002. In addition, please do not schedule any departing flights for earlier than 1500 hours on 1 March 2002. Ground transportation will be provided for personnel not authorized a rental car on their travel orders. Please contact SFC Hunt at (202) 761-5538, not later than 14 February 2002 to arrange ground transportation from Jackson to Vicksburg. We will also provide van transportation while in Vicksburg, if you desire.

b. Lodging: We have blocked 20 rooms at the Hampton Inn Hotel in Vicksburg, Mississippi. Each individual must call the hotel to make their own reservation. The rooms are blocked under the title "USACE NCO Program". Please make sure that you identify yourself and the fact that you are booking a room under the "USACE NCO Program" block. Contact information is: Hampton Inn, 3330 Clay Street, Vicksburg, MS (601) 636-6100. Please do not use the 1-800 Hampton reservation number.

c. Uniforms: Please bring your full Class A uniform with all authorized ribbons and badges. In addition, you will need to have your Class B uniform and your IPFU. You will need appropriate civilian casual clothing for some activities and social events. If you have any questions on uniform requirements please contact SGM Vegas or SFC Hunt.

3. Board Schedule: See enclosure 1 for the agenda.

4. Board Member Requirements: Each board member will prepare 4 questions in each of your assigned subjects. You should prepare separate sets of questions for the NCO of the Year Board and for the Sergeant Audie Murphy Board. On the day of the board you are required to provide a copy of your questions and answers to each board member. See enclosure 2 for your assigned subjects.

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5. Please make sure that you have thoroughly read both board MOIs prior to departing for the board.
6. The point of contact for this memorandum is SGM Vegas at (202) 761-4286.



ROBERT M. DILS
CSM, USA
Command Sergeant Major

2 Encls

1. Agenda
2. Subject Areas